

**MINISTRY OF SCIENCE AND HIGHER EDUCATION  
OF REPUBLIC OF KAZAKHSTAN**

**«ESIL UNIVERSITY» INSTITUTION**

**Approved by:**

**Rector**

**A.A. Taubayev**

**2024**



**ACADEMIC COUNCIL WORK PLAN  
for the 2024-2025 academic year**

**Astana  
2024**

**Session № 1**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1	About Esil University readiness for the new 2024-2025 academic year	<b>August</b>	First vice-Rector-rector for Academic Affairs
2	Approval of the staff structure and staff schedule of the teaching staff for the 2024-2025 academic year		Head of the Office of Personnel Management,
3	Approval of the work plan of scientific and methodological seminar for 2024-2025 academic year		First vice-Rector-rector for Academic Affairs
4	Approval of the plan of educational work of Esil University for 2024-2025 academic year		Dean of Student Affairs
5	Approval of the plan of research and development of students for 2024-2025 academic year		Vice-Rector for Academic Affairs and internationalisation

**Extended session № 2**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	On the results of Esil University activities for the 2023-2024-academic year and tasks for the coming academic year	<b>September</b>	Rector

**Session № 3**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	On the results of the admission campaign of 2024	<b>October</b>	Executive Secretary of the Admissions Committee
2	On the approval of scientific supervisors of students on specialties of master's and doctoral studies and topics of thesis research of master's students		Deans of Faculties
3	Organisation and coordination of internships for students and teachers abroad		Head of International Cooperation

**Session № 4**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	Infrastructure of scientific research activity: state, prospects, improvement. Filling the scientific portal	<b>November</b>	Vice-Rector for Academic Affairs and internationalisation
2.	On compliance of the activities of the Faculty of Business and Management with the qualification requirements for training areas		Commission

**Session № 5**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1	On the compliance of the activities of the Faculty of Applied Sciences with the qualification requirements for training areas	<b>December</b>	Commission
2	On approval of the topics of doctoral dissertations for doctoral students of the 1st year of study		Dean of the Faculty of Business and Management
3	On approval of the Chairmen and composition of the attestation commission on the programs of bachelor's and master's degree, the Chairmen and composition of the state examination commission on the discipline "History of Kazakhstan" for the year 2025		Head of the Department of Planning and Monitoring of the Educational Process

**Session № 6**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1	On the main results of research activities of Esil University in 2024 and prospects for the current year.	<b>January</b>	Director of the Center for Socio-Economic Research
2	On Esil University's participation in international and national rankings.		Head of the Quality Assurance and Strategic Analysis Department
3	On the implementation of decisions made by the Academic Council of Esil University for the first half of the 2024-2025 academic year.		Commission

**Session № 7**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	On the implementation of the Esil University Development Strategy for 2021-2025: results for 2024	<b>February</b>	Commission
2	On the results of the winter examination session of 2024-2025 academic year and the directions of improving the quality of training of students		Head of Registrar's Office

**Session № 8**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	On the implementation of action plans of educational programs to implement the recommendations of the external expert commission of the IAAR	<b>March</b>	Commission
2	On the progress of Esil University's admission campaign for the 2025-2026 academic year		Head of Department career guidance

**Session № 9**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	Branches of departments as a form of co-operation and a tool for improving the quality of specialist training	<b>April</b>	Commission
2.	Report on the work of student self-government bodies.		President of the Student Parliament,

**Session № 10**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	On the development of youth policy and the results of the organisation of educational work at the university	<b>May</b>	Dean of Student Affairs
2.	On the results of the work of the Faculty Councils		Commission
3	On approval of Academic Calendars and modular educational programs for all forms and levels of education for the academic year 2025-2026		Head of the Department for Planning and Monitoring of the Educational Process
4	Approval of minimum transfer points (GPA) for all levels and forms of study for the 2025-2026 academic year.		Head of Registrar's Office
5	On consideration of the report on financial and economic activities of Esil University for 2024		Chief Accountant

**Session № 11**

<b>№</b>	<b>Issues under consideration</b>	<b>Date</b>	<b>Speakers</b>
1.	On approval of the report of the Chairman of the State Examination Commission for the discipline "History of Kazakhstan" and reports of the Chairmen of the Attestation Commissions for Bachelor's and Master's degree specialties	<b>June</b>	Chairmen of the Attestation Commission Chairman of the State Examination Commission
2	On the results of the spring examination		Head of Registrar's

	session of 2024-2025 academic year		Office
3.	On the fulfillment of the plan of the Scientific and Methodological Council for the 2024-2025 academic year		First vice-Rector-rector for Academic Affairs
4.	On the results of research work of students for the academic year 2024-2025		Vice-Rector for Academic Affairs and internationalisation
5	Implementation of the Academic Council decisions made in the second half of the 2024-2025 academic year.		Commission
6	Approval of the Academic Council Work Plan for 2025-2026 academic year		Scientific Secretary

*Notes:*

1. Decrees of the President of the Republic of Kazakhstan, Resolutions and decisions of the Government of RK, orders, letters and decisions of the Ministry of Science and Higher Education of RK are considered at extraordinary meetings of the Academic Council.
2. Qualification cases are considered as they are received by the Academic Council.
3. Meetings of the Academic Council are held at least once a month.
4. The day of meetings of the Academic Council is the fourth Thursday of the month, 15.00 hours.

**The plan of the Academic Council** was approved at the meeting of the Academic Council dated June 27, 2024 (Minutes No. 14).